

PHYSICAL & MENTAL REQUIREMENTS/WORKING CONDITIONS										
City of Virginia Beach, VA										
Job Title:	Exhibits Technician II				Position Number(PCN):	B.006580.1				
Div./Office:	MUS 027 Aquarium Research and Conservation	Approver's Name								
Date of Last Update:	December 08, 2023	Approver's Title								
Fields to the right (Y/N): The position's status AND if the background check must be passed by the incumbent										
Safety Sensitive:		No	Child Protective Services (CPS) Background:		No	VCIN Background:		No		
CJIS Certification:		No	PREA Certification:		No	Subject to Barrier Crime Provisions:		No		
REQUIREMENTS										
FREQUENCY: Seldom = Infrequent, < 5%; Occasional = 5% to 25% of time on job; Frequent = 25% to 75% of time on job; Constant = Over 75% of time on job.										
Typical DURATION: Short = < 1 hr per occurrence; Moderate = 1-2 hrs per occurrence; Substantial = 2-6 hrs per occurrence; Long = > 6 hrs per occurrence.										
Physical Demands					Working Conditions					
Element	Condition/Level/Value	Frequency	Duration	Element	Condition/Level/Value	Frequency	Duration	Element	Condition/Level/Value	
Standing		Frequent	Substantial	Working Outside:	in all weather conditions	Frequent	Moderate			
Walking		Frequent	Substantial	Working Alone:	out of communication w/others	N/A	N/A			
Sitting		Occasional	Moderate	Extreme Temperatures	At/above 90 degrees	Occasional	Moderate			
Reaching	Shoulder level or higher	Frequent	Short		Below 30 degrees	Occasional	Moderate			
Lifting	Up to 25 lbs.	Frequent	Short	Extreme Wetness		Occasional	Moderate			
	Over 50 lbs.	Occasional	Short	Extreme Dryness		N/A	N/A			
Carrying	Weight: Over 50 lbs.	Occasional	Short	Exposure to Traffic	N/A	N/A	N/A			
	Distance: Over 25 ft.	Occasional	Short							
Pushing	Estimated weight-resistance equivalency			Congested Area/Workspace			N/A	N/A		
	Over 50 lbs.	Frequent	Short	Confined Space- Permit REQUIRED			N/A	N/A		
Pulling	Estimated weight-resistance equivalency			Working Below Ground			N/A	N/A		
	Over 50 lbs.	Frequent	Short	Working at Heights (ft.)	N/A	N/A	N/A			
Working Overhead	N/A	N/A	N/A	Noise Level: > 85 decibels TWA for 8 hrs.	N/A	N/A	N/A			
	Weight: N/A	N/A	N/A							
Climbing Stairs		Occasional	Short	Vibrations	N/A	N/A	N/A			
Climbing Ladders		Occasional	Short							
Balancing		N/A	N/A	Body area(s):	Ex- Trunk, shoulders, arms, and hands.					
Stooping		Frequent	Short	Dust / Dirt / Particulate		Occasional	Moderate			
Kneeling/Squatting		Frequent	Short	Radiation		N/A	N/A			
Bending		Frequent	Short	Silica/Fiberglass		N/A	N/A			
Crawling		N/A	N/A	Asbestos		N/A	N/A			
Explosive Strength: Short bursts of muscle force to propel oneself.		Occasional	Short	Aerosols & Gases	N/A	N/A	N/A			
Trunk Strength: Use of abdominal and lower back muscles.		Occasional	Short	Hazardous Materials /Chemicals		Disinfectants				
						undefined				
						undefined				
Dynamic Strength: Use of muscle force repeatedly or continuously & resistant to fatigue.		Occasional	Short	Petroleum Products	N/A	N/A	N/A			
Repetitive Limb Movement	Fingers/Wrist	Frequent	Moderate	Electrical Hazard		N/A	N/A			
	Arm/Shoulder	Frequent	Moderate	Fire Hazard		N/A	N/A			
Dexterity	Grasping	Frequent	Moderate	Infectious Diseases Exposure	N/A	N/A	N/A			
	Use of computer keyboard	Frequent	Short	Type(s):	Ex- Repair sewer pipes; empty residence trash cans.					
Repetitive Twisting	Wrist/Elbow	Frequent	Short	Symbols:	< equal to or less than	< less than				
	Shoulder	Frequent	Short		> equal to or greater than	> greater than				
Awkward Positions & Motions	Awkward positions	Frequent	Short							

Sensory Demands				Working Conditions (cont.)				
Element	Condition/Level/Value	Frequency	Duration	Element	Condition/Level/Value	Frequency	Duration	
Vision	20/40 w/correction	N/A	N/A	Hazardous Surfaces	On/In water	Occasional	Moderate	
	Depth perception	N/A	N/A					
	Color vision (colors)	N/A	N/A		Animal/Insect bites/stings	Frequent	Moderate	
Hearing	Conversational level	N/A	N/A	Other Hazards				
Smell	N/A	N/A	N/A					
				Hours Worked	More than 40 hours/week	Frequent		
Touch	Distinguish texture	N/A	N/A			More than 8 hours/day	Frequent	
						Four 10-hour days	Occasional	
Voice	Speaks to groups	N/A	N/A	Telework Eligible	No			
Personal Protective Equipment (PPE)				Equipment Operation & Use				
Category	Type	Frequency	Duration	Category	Type	Frequency	Duration	
Eye and Face Protection	Goggles (liquid/splash proof)	Occasional	Moderate	Motor Vehicles	Sedan/Pickup/Van	Frequent	Short	
					Sedan/Pickup/Van	Occasional	Substantial	
				Heavy Equipment	N/A	N/A	N/A	
Respiration Protection	Dust mask	Occasional	Moderate					
Hearing Protection	N/A	N/A	N/A	Other Equipment or Machinery	Forklift	Occasional	Short	
Head Protection	N/A	N/A	N/A			Powered boat	Occasional	Moderate
						All-Terrain Vehicle (ATV)	Frequent	Short
Hand Protection	Cut resistant	Occasional	Moderate	Hand-Held Power Tools	N/A	N/A	N/A	
	Medical (rubber-type)	Frequent	Moderate					
Foot Protection	Closed-toe street shoes	Constant	Long	Hand Tools and Instruments	Surgical Tools	Frequent	Moderate	
Body, Arm, and Leg Protection	Cloth coveralls	Occasional	Moderate	Office Machines & Equipment	Computer	Frequent	Short	
Operator License				Commercial Driver's License				
NOTE: If CDL is required, show CDL Class in element to right.	Type			VA DMV requires: 20/40 in each eye w/o telescopic lens & ≥140° horizontal vision.	N/A			
	Standard Driver's License							
Other physical or sensory demands, working conditions, equipment, hazards, PPE, etc., not indicated above:								

Mental Requirements

Evaluate based on the level of complexity [least to most] inherent in the job using the examples provided; then select the number from the drop-down list that matches the column which best represents the mental demand required in each element.

1 Comprehend Verbal Communication - Understand information and directions which are provided verbally
Job requires the ability to understand and follow: Detailed information gained from an interview or investigation where interpretation and evaluation are required to make a judgement on the accuracy of the information and the appropriate course of action.
2 Communicate Orally - Verbally express thoughts and directions
Job requires: Explaining and interpreting specialized, and sometimes sensitive, information to co-workers, customers, citizen groups or higher officials.
3 Comprehend and Follow Written Material or Instructions - Understand written material, interpret appropriately, and adhere to the procedures stated.
Job requires ability to comprehend: Detailed written material in the form of informational reports, memos, articles, plans and drawings to be used in performing duties.
4 Written Communication Skills - Express thoughts and directions in writing
Job requires: Written explanation and interpretation of specialized information to other City agencies, customers, higher officials and authorities.
5 Maintain an Appropriate Work Pace - The flow or rate of incoming work assignments and the expectations for completion of tasks
Job requires ability to adhere to work schedule: In moderately paced environment with some unexpected assignments.
6 Perform Complex or Varied Tasks - The variety of tasks and assignments and the level of complexity of those tasks/assignments
Job requires ability to perform: A variety of tasks at the fully functional independent level.
7 Interact and Relate to Peers, Co-Workers, or the Public - The nature and level of interaction with others required of the job
Job requires interaction: With others outside of the immediate work unit/agency, typically one-on-one, responding to inquiries or responding to requests for services.
8 Decision Making & Reasoning Ability - The extent to which the job requires logic to analyze information, draw conclusions/ generalizations, and make decisions based on facts
Job requires: Considerable reasoning and decision making. Issues and/or data are interpreted and evaluated, alternatives are evaluated, and recommendations are made for resolution of issues.
9 Memory and Recall - The body of stored knowledge required and the retrieval of that information to accomplish duties
Job requires the ability to: Remember laws, codes, policies, procedures, etc., which are somewhat repetitive from day to day.
10 Flexibility and Adaptability - The extent to which one must adjust to changing circumstances and expectations, take on new challenges on short notice, and/or deal successfully with changing priorities and workloads
Job requires flexibility and willingness: To adjust to non-typical conditions or situations where a new or different process/procedure must be utilized to accomplish work.
11 Attention Span - Sustained attention or the time spent continuously on task without becoming distracted to successfully perform duties
Job tasks are: Varied and typically of moderate duration requiring sustained focus. Lapses may result in injury or legal or financial liability.
12 Attention to Detail - Thoroughness and accuracy are required to accomplish tasks
Job tasks: Involve investigation, inspection, auditing, or observation. Inattention to detail could result in confusion and delays.
13 Reaction Time - Describes work that requires an immediate response or decision
Job requires the ability to: Provide an immediate response/decision to situations outside of normal daily operations, procedures or processes. Delays occur if response is not timely.
14 Direct, Control, and Plan the Work of Others - Determine the time, place and sequence of work procedures, operations, and actions. Establish goals and objectives, motivate, and promote cooperation and teamwork in the work group
Job requires: Supervision of a small group of employees (5 or less).
15 Influence Others - Obtain cooperation from others to accomplish tasks and objectives
Job requires: Obtaining support and cooperation from citizens and outside groups to accomplish objectives.
16 Stress Tolerance - Ability to perform duties without anxiety when faced with difficulties. Having positive stress tolerance is being able to stay calm in situations of heavy workload, tight deadlines, and/or difficult customers
Job requires the ability to: Tolerate long or irregular work shifts.